

THE DIRECTOR OF CENTRAL INTELLIGENCE

WASHINGTON, D. C. 20505

USIB-ID-6.1/2
23 May 1974
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Office of the Director

MEMORANDUM FOR: USIB Principals

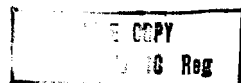
SUBJECT : Annual DCI Report on the Intelligence
Community

REFERENCE : PFIAB Memorandum, "Annual Reports to the
PFIAB," dated 8 May 1974

1. The referenced memorandum cancelled a standing requirement for separate reports from the various Intelligence Community agencies and requested that the DCI submit "a single integrated annual report." It asked that this report "provide an overview of Community trends and developments, a discussion of major problem areas" and include "a uniform, community-wide statistical base for manpower and funds," and "separate sections for each Intelligence Community component."

2. We intend to keep the annual report short and concise. The memorandum which will be sent to the PFIAB on 1 October will include a brief separate appendix, not more than ten single-spaced, letter-size pages in length, for each USIB agency which provides a submission. The CIA, DIA and NSA, which have previously reported directly to the PFIAB, are each requested to provide an appendix for the DCI's annual report. All other USIB principals are invited to submit appendices if they so elect. Reports (intended) to be included as appendices must reach my office before 1 September.

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3. Each such report should answer these questions:

a. What were the important accomplishments of your organization in FY 1974?

b. Did your mission, organizational structure and/or management system change significantly during FY 1974, and if so, why and with what results to date?

c. What existing or oncoming problems of major import confront your organizations, and what are you doing or proposing to do about them?

4. Responding to these questions in a very brief format poses some difficulty. But, a primary purpose of the PFIAB request for a single report is to reduce the volume of material which has previously been submitted by individual agencies of the Community.

5. Each submission should conform to the following general outline:

I. Important accomplishments in FY 1974

- A. Performance against objectives
- B. Performance by function

II. Major changes during the year

- A. Changes in mission and responsibilities
- B. Changes in organizational structure
- C. Changes in management

III. Significant problems and issues

IV. Future requirements and plans

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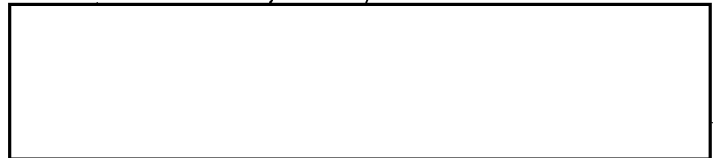
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6. The Intelligence Community Staff will be responsible for preparing the DCI report. I have asked General Jack Thomas to work closely with each USIB agency in the formulation of its report and to serve as a guide to general format, content, etc., where such guidance can be helpful. The Staff will also prepare a separate appendix containing community-wide budgetary information on the basis of existing information held in the Intelligence Community Staff.



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Daniel O. Graham
Lieutenant General, USA
Deputy to the DCI for the
Intelligence Community

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*Report 6.
(USIB-0.0.1/2)*

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Daniel O. Graham
Lieutenant General, USA
Deputy to the DCI for the
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DCI/IC/CS/ [redacted] is (5/21/74)

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